



Policies



DROPOFF

- Entrance doors will remain locked at all times—even during drop-off—students will be assisted by the dropoff attendant
- Students entering the school between 6:30am-7:30am must enter through the awning entrance and report to the gym
- At 7:30am, all students in the gym will report to homeroom
- Any students being dropped off after 7:30am, **MUST** use the car-line drop off which will take place on the awning side
- There is **NO drop-off zone** on the field house side of the building
- Absolutely **NO foot-traffic** is permitted on awning side between 7:30am-7:50am
- Parents are not allowed to enter the building during drop off **EXCEPT** if going to the office between 7:30am -7:50am and must park and use only the field house entrance side
- Student drivers may enter using the field house side after 7:30am

PICKUP

- Early dismissals from school are not permitted between 2:45pm-3:00pm—no students will be dismissed during this window of time—plan accordingly
- All K4-8th grades should be picked up using the car-line on the awning side of the building
- Absolutely **NO foot-traffic** is permitted on awning side between 2:45pm-3:20pm—no parents can enter or exit the building on awning side during this window of time
- All 9th-12th grade non-drivers should be picked up on the field house side of the building (park in a spot and text your student after 3:00pm to let them know you are here)
- Student drivers should exit on the field house side
- Parents needing to go to the office must use the field house side—use of this entrance will not be available until 3:20pm
- Multiple children—pick lowest grade option
- School office closes at 4:00pm

**CARS AND KIDS DON'T MIX
FOLLOW SCHOOL DROPOFF/PICKUP PROCEDURES**