

**Summer Day Camp**  
**North River Christian Academy**  
**Enrollment Packet**  
**2018**



# NRCA 2018 Summer Day Camp

## Camper Enrollment

Grade child is entering in Fall 2018: \_\_\_\_\_ (campers must have completed K4 to enroll)

### Personal Information

Child's Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email Address: (required) \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Father's Name: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Please list any health problems/allergies/medications etc. that your child may have:

\_\_\_\_\_

### Health Assistance

Yes No

- I give permission for NRCA Summer Camp to give my child Tylenol/Advil for minor pains.
- I give permission for North River Summer Camp to administer First Aid if necessary.
- I give my permission for North River Summer Camp to transport or call an ambulance for my child to be taken to the nearest hospital if a parent cannot be reached in an emergency.

### Emergency Contacts

Please list everyone to which this child may be released (including parents):

Name	Relationship	Home Phone	Work Phone	Cell Phone
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Help Us Plan

Please note your approximate drop off and pick up times. Drop off \_\_\_\_\_ Pick up \_\_\_\_\_

Can your child swim? Yes or No

**Children who cannot touch in 3.5 ft. of water MUST have a life vest or arm floats to be allowed to swim. There are NO exceptions due to safety concerns. This still applies even if your camper can swim. We recommend the puddle jumper style arm floats.**

Comments: \_\_\_\_\_

Mother's Signature: \_\_\_\_\_

Father's Signature: \_\_\_\_\_

**Pick a plan:**

Please circle the plan for which you are enrolling. Please mark beside the week(s) that your camper **WILL NOT** be at camp.

**Plan A**

OR

**Plan B**

Plan A—10 weeks @ \$90/ week	I WILL NOT be here:
May 29—June 1	
June 4—June 8	
June 11—June 15	
June 18—June 22	
June 25—June 29	
July 2—July 6	
July 9—July 13	
July 16—July 20	
July 23—July 27	
July 30—August 3	

Plan B—8 weeks or less @ \$110/week	I WILL NOT be here:
May 29—June 1	
June 4—June 8	
June 11—June 15	
June 18—June 22	
June 25—July 29	
July 2—July 6	
July 9—July 13	
July 16—July 20	
July 23—July 27	
July 30—August 3	

**T-Shirt Size**

One free shirt is included in the price of camp. Please fill out the order form below with the correct size for your camper.

	YS	YM	YL	AS	AM	AL	AXL
Youth							
Adult							

Camper's Name \_\_\_\_\_

## Permission Slip/Statement of Cooperation

I agree and give permission for my child:

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*Camper's Name*

to participate in all summer camp activities, and to attend any off campus field trips related to summer camp.

I understand that the field trip money is included in the summer camp tuition but I must send a lunch and any souvenir money my child may wish to spend.

I agree to cooperate and support the day camp staff as they endeavor to lovingly care for my child.

I agree to support the discipline system and rules used by summer camp.

I agree that my child should refrain from swearing, using indecent or suggestive language, fighting or bullying, or any other inappropriate behavior that would misrepresent North River Christian Academy's summer day camp program.

I give permission for my child to have a wonderful time at North River Christian Academy's summer day camp!

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*Parent's Signature*

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
*Date*

**NRCA 2018**  
**Summer Day Camp**

# NRCA 2018 Summer Day Camp

## *Camp Information*

*We hope your children are ready for an exciting and fun-filled summer! The North River Christian Academy Summer Day Camp Staff have been working diligently to make this summer great! This summer your child will get to experience many thrilling adventures. We are excited about the opportunity to work with your child and we hope the following information will be helpful in making the summer transition a smooth one for both you and your child. We would be happy to assist you in any way. Please do not hesitate to call on us for anything! We hope that your child has a wonderful summer with us.*

*- Mrs. Michelle Sutton (director) and summer camp staff*

## **Ages**

Our summer day camp program is available for children who will be entering K5-7th grade in the 2018-2018 school year.

## **Dates & Hours**

Our summer day camp program begins Tuesday, May 29th and ends Friday, August 3th. Camp hours are 6:30am to 5:30pm, Monday through Friday. Camp will be closed on Wednesday, July 4th for the holiday.

## **Fees**

### *Registration:*

The fee will be \$100 per child. The **registration fee is non refundable** and will secure your child's spot for the summer program. This includes one t-shirt.

### *Tuition:*

**Plan A:** Camp tuition includes **10 weeks of summer camp at a weekly rate** of \$90 per week for students attending the entire summer. Tuition includes ALL trips and fees required. This plan allows for one "vacation week" to be credited to your account (\$90) at the end of summer camp. The price of camp is \$900 for the entire summer (\$810 if you chose to take a week off for vacation—if you take 2 weeks vacation, the price is still \$810).

**Plan B:** This plan offers a **weekly rate** of \$110 per week for any parent needing 8 weeks or less of camp.

Refunds on camp fees are not given or adjusted for student absences (with the exception of the "vacation week" in *Plan A*).

This may be paid in one of the following ways:

#### Option #1

One payment for the entire summer to be paid by the first day of camp, Tuesday, May 29th.

#### Option #2

Two payments for camp (1/2 of camp payment due May 29th for month of June—1/2 of camp payment due July 2nd for month of July)

#### Option #3

Weekly payments must be approved by the financial office and are to be paid each Monday during office hours or online through Gradelink before services are rendered. Office hours are 9am-3pm.

# NRCA 2018 Summer Day Camp

## Procedures and Discipline

### Arriving at Day Camp

Day Camp will be open each day at 6:30am. Children need to enter the east side of the building (the entrance with the awning), report to the gym where they will be checked in by the parent, and then place their belongings in a designated area. (Please remember to label everything your child brings to camp to lower the possibility of losing items. We cannot be responsible for lost or stolen items.)

### Food

On movie days at the Cobb Theater, we will be pre-ordering the kiddie combos. This is an optional food purchase—it is not mandatory. However, this is the only option available for ordering concessions due to the large crowd at the theater. Orders the day of will not be accepted. An order form will be sent home each week along with the weekly newsletter. If you want your camper to purchase the combo, you must send the money for the movie combo with the order form by the day before.

All campers should bring 2 snacks and lunch daily (unless otherwise stated in the weekly newsletter).

### Camper Autonomy

Campers must be able to change themselves with minimal assistance. They must be able to communicate their needs to camp staff. If a camper has a bathroom related accident off campus, the camper must either be picked up, change into clean clothes, or have clean clothing delivered before being allowed back on the bus. It is wise to keep a change of clothing in their backpack. Sometimes backpacks are left on campus. However, if your camper is at significant risk for having an accident, please discuss the importance of carrying a small bag with them for off campus trips. The staff reminds campers several times to gather what they need before leaving campus.

### Personal Belongings

Campers love to bring electronics and games from home and many of them look forward to this aspect of summer camp. Sharing is a good thing; however, failing to return shared items is not. Please discuss how you want your camper to handle the situation of sharing. Make sure that all games and cartridges are labeled with your camper's name. Our staff will do what they can to recover lost items; however, we are not responsible for any lost or damaged items.

### Daily Activities

There will be several on campus activities during rotations such as Bible Story Time, weekly Scripture memory verses, crafts, computer lab time, free play, outside play, sports, and more! Every Friday a weekly newsletter will be sent home with more detailed information about the next week's events. Check this newsletter carefully so that you can properly prepare your child for the activities each day. It is VERY important for campers to wear their camp shirt on designated days. This helps the staff to keep up with all campers when we are off campus in a crowd. The price of all trips is included in camp tuition. There may be times that your camper will have the option to purchase food or souvenirs. This will be noted on the weekly camp newsletter. Depending on the weekly weather forecast, we may extend an off campus trip by stopping by a local park to play. Trips may be canceled due to weather.

## Payment Information

NRCA Summer Day Camp is offering secure online payments through our Gradelink system. Please use your login and password provided to access your camper's account.

Payments may also be made by cash or check. Please note, any returned checks will be charged a \$30.00 returned check fee and services will be terminated until all charges have cleared. Any returned check will result in the need for all future payments to be made in cash, money order, or cashier's check.

## Gradelink System

Sign in/out: Campers will need to be signed in and out each day. The summer camp staff will be happy to assist you if you need help.

Discipline: Moderate and severe discipline issues will be noted in Gradelink. Please click the discipline tab to see any reports your camper may have. Camp staff will also be available to discuss problems in person. Please direct any questions to Mrs. Sutton at [amsutton7@hotmail.com](mailto:amsutton7@hotmail.com).

Billing: You may view your balance on the billing tab as well as make online payments.

Camp Info: The camp calendar and weekly info sheets will be accessible on the site. Please refer to the weekly info sheet for information on the trips and activities for the current week. Paper copies will be available as well.

## Camp Rules

1. Be kind and pleasing to God
2. Be obedient and respectful
3. Help clean up
4. Ask permission to leave the gym or designated area
5. No electronics between morning and afternoon snack
6. No rough play (fighting/wrestling)
7. Shoes on your feet or in your bag
8. No inappropriate language, websites, videos or music
9. Treat the property of school and fellow campers with respect
10. Keep food/drink at the tables in the gym
11. No gum
12. Have FUN!!!!

## Discipline System

The demerit system will be used in an effort to provide a consistent discipline approach that facilitates good communication with parents and guardians and ensures the safety and well-being of all of our campers. Many campers may not receive a single demerit the entire summer. Please help us in making sure that your camper understands the expectations for behavior. The rules will be reviewed with the campers during the first week of camp. Our primary consequence for unacceptable behavior will be time outs. For minor offenses, campers will receive at least one warning before being written up. On minor infractions, demerits will be given after warnings are not heeded. If a camper receives 5 or more minor offense demerits in a week, they may face a suspension from the program. The day camp director will decide the number of days for suspension. Suspension may last up to one week. If a camper receives 2 or more major offense demerits in a week, they may face a suspension from the program at the discretion of the camp director.

### Minor offenses:

Disruptive behavior  
Food/drink out of eating area  
Rough housing  
Inappropriate talk  
Shoving/pushing  
Profanity  
Inappropriate music, games, or social media  
Using electronics without permission  
Defiance

### Major offenses:

Lying  
Out of designated area without permission  
Stealing  
Fighting/bullying/threatening behavior  
Disrespecting camp staff  
Damaging property on or off campus

## Departing from Camp

In order for your child to be dismissed from day camp, the parent/guardian or someone listed on your child's *Emergency Contact Form* must sign out the child on the iPad and notify a staff member. If you are having someone who is not on your list pick up your child you must call the office to let us know who it will be.

## Contact Us

We have a great team assembled to care for your camper. Everyone is employed by NRCA during the school year.

### *Director*

Mrs. Michelle Sutton (director)

### *Email Addresses*

amsutton7@hotmail.com 349-4881/345-4765

Mrs. Alisha Rainey Foster (assistant director) alisha\_rainey@yahoo.com

### Summer Camp Staff

Ms. Sara Brooks (opening staffer)

Mrs. Jena Hendrix

Mrs. Jamie Kirby

Mrs. Jennifer Peterson (sub)

Mrs. Spring Johnson

Ms. Anna Boswell

Mr. Brandon Grove

